

Learner Registration Form

FOR OFFICE USE ONLY														
<i>Student number:</i>						<i>Project Name:</i>					<i>Project number:</i>			
Student Details						Date:								
First Name:						Title:	Mr		Miss		Mrs			
Surname:						Gender:	Male			Female				
ID Number:						Age:								
Position in Co.:						Race: (for statistical purposes)	Asian	Black		Coloured		White		
Years Exp:						Period in current position:	>6 mths	6-12 mths		1-2 yr	2-5 yrs	> 5 yrs	None	
1 st language:						2 nd language:								
Highest Qualification:	Degree		Diploma		Std 10		Below Std 10			None				
Physical Address:						Postal Address:								
Contact Numbers:	W			H			C				E-mail			
Are you a SA resident?	Yes		No		If No State Nationality									
Who will be paying your account:	Yourself		Parent		Company									
If Company, is a letter attached or Order?	Yes		Order No:											
Special Provisions: Do you have any health issues or disabilities, where special provisions may be required?														

Company Details											
Company Name							Branch:				
Postal Address:							Physical Address:				
Contact Person:											
Contact Numbers:	W			H			C		E-mail		
Sponsor Details											
First Name							Surname:				
ID No.:											
Contact Numbers:	W			H			C		E-mail		
Course Details											
Course(s):											
Payment Method:	Electronic transfer		Cheque		Cash				Swipe		
Comments:											

Cancellation/Withdrawal Policy

- Should the learner withdraw from the course after 7 days of submitting the registration form, the learner and/or sponsor will be liable to pay an amount of R300.
- Should the learner withdraw from the course on the first day or after commencing the course, the learner and/or sponsor will be liable to pay 50% of the course fee.
- Should the learner defer from the course to a later date for the same course, the student and/or sponsor will be charged as a withdrawal.
- Withdrawal must take place in writing. The Learner Withdrawal Form must be completed and submitted to Best Hope Academy & Consultancy (Pty) Limited.

Conditions

- The course fee is payable on registration for the course.
- Any amount not paid on the date due will carry interest at prime plus 5%
- The student and sponsor choose as their domicile citadel et executant, their physical address for the purposes of service of any court processes, summons and notices, should legal action flow from this agreement.
- The student and sponsor undertake to pay legal collection costs on an attorney and client scale, including collection commission and tracing fees, should Shumani.F.Silamulela Attorneys institute action for the recovery of any arrears amounts.
- Best Hope Academy & Consultancy (Pty) Limited reserves the right to change the course content without notice

I _____ and I/We _____
(student) (the Sponsor)
**hereby agree to be liable / jointly for the contract amount, subject to conditions and policy overleaf.
 I/We agree that failure to attend will not reduce my liability under this contract.**

Signature _____ **Signature:** _____
(the student) (the Sponsor)

Date: _____ **Date:** _____

How did you know about us